

Dayton Valley Conservation District

34 Lakes Boulevard
Dayton NV 89403

(775) 246-1999

Conservation Technician Job Announcement

Duties:

You will assist District staff in a variety of projects through natural resource-focused field work and administrative office support. General duties include assistance in overseeing field operations, project planning and coordination, assisting the District Manager in daily tasks, outreach and educational activities, communication with agency partners, and support with grant writing and project management. Technical training will be required at times and opportunities will be available to attend meetings and conferences.

Field work may include:

- Plant identification & vegetation monitoring
- Surveying and mapping with GPS/GIS tools and software
- Herbicide application for noxious weeds
- Planting and native seeding
- Bioengineering and erosion control techniques to stabilize riverbanks
- Fencing
- Photo monitoring
- Installation of wildlife-friendly structures
- Other natural resource project duties

Office work may include completion of or assistance with:

- Management of spatial data and creation of maps for reporting or outreach
- Project reporting (annual and quarterly)
- Coordination with agency partners
- Grant reimbursements
- Budget planning and management
- Project planning and securing grant funding
- Website management
- Creation of board meeting agendas and minutes

To Qualify:

- High school diploma or equivalent required; additional education in natural resource management, environmental science, or related fields preferred.
- Previous experience in conservation, natural resource management, landscape and erosion control, or related fieldwork.
- Proficiency with GIS software, GPS units, and basic computer applications.
- Strong organizational skills with the ability to prioritize tasks effectively.
- Strong communication skills for interacting with team members, the public, partnering agencies, and management.

Additional experience that may be beneficial, but is not required: equipment operating, off-road driving, noxious weed mapping, herbicide application/certification.

Special Requirements:

1. A pre-employment criminal history check and fingerprinting may be required
2. A state of Nevada/FBI background check may be required of the selected applicant
3. Proof of a current state driver's license with a safe driving record
4. To be eligible the applicant must be 18 years of age
5. Applicant must have reliable transportation

Job Location:

1. The job will be in Dayton, Nevada.
2. This is a full-time seasonal position currently funded for a 12-month term with the potential of additional time, depending upon future funding. Hours per week up to 40.
3. Flexible or intermittent schedules allowed for students

Hours and Wages:

The Conservation Technician will have a starting salary of \$15-\$22 per hour, depending on the experience of the applicant.

This position is a seasonal full-time (up to 40 hours per week).

Work is subject to exposure to extreme weather conditions, hazardous chemicals, dust, heavy equipment noise and exposure to high river flows.



Special accommodation necessary to complete interviews and job duties are available upon request.

This announcement is subject to close at any time or if the position is filled.

How to Apply:

Please submit resume, cover letter and a list of professional references to:

The Dayton Valley Conservation District

P.O. Box 1807, Dayton NV 89703

Phone: 775-246-6220 ext 1878

Or Email to:

Melissa Wiggins – Administrative Assistant

mwiggins@daytonvalleyconservation.com